

Math 148 Fall 2007

Policies

Instructor: Dr. P. D. McCray

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Office Hours: 11:30 – 12:30 MWF and by appointment

Class Schedule:

148-001 MWF 8:35 – 9:50 103 E1

148-002 MWF 10:00 – 11:15 103 E1

Attendance:

Attend every class. Get to class on time! Attendance will contribute up to five percent of the overall assessment, per the following table.

| Absences | Percentage |
|------------|------------|
| 2, or less | 5 |
| 3 | 4 |
| 4 | 3 |
| 5 | 2 |
| 6 | 1 |
| 7, or more | 0 |

Homework:

Homework assigned during a given week will typically be collected on Monday of the following week. Late homework will not be accepted except in the case of illness or excused absence. Homework will contribute up to five percent of the overall assessment, as determined by the number of problems completed as a percentage of the number of assigned problems.

Quizzes:

There will be a quiz each Wednesday on the previous week's material. No quizzes will be dropped in calculating the quiz average. Make-up quizzes will be given only in case of illness or excused absence. Missed quizzes will be assigned a grade of zero. Quizzes will contribute up to ten percent of the overall assessment.

Examinations:

There will be three one-hour midterm exams that will contribute up to fifty percent of the overall assessment. There will be one two-hour final contributing up to thirty percent of the overall assessment. Make-ups will be given only in cases of documented illness (i.e., doctor's certificate) or excused absence.

Grading Scale:

100 — *A* — 85 — *B* — 72 — *C* — 60 — *D* — 55 — *E* — 0